

2024 Enterprise 50 Awards Nomination Form



* Required

Section 1. General Information

1. Company Name *

Please enter the name as displayed in ACRA, with the correct typography (e.g. NAME Pte Ltd / NaMe Pte Ltd / NA-Me Pte Ltd)

2. Company UEN *

Unique Entity Number

3. Company Address *

4. Postal Code *

Please enter numbers less than 999999

5. Website *

6. Telephone *

Please enter numbers less than 99999999

7. Has your company participated in the Enterprise 50 Awards previously? *

- Yes
- No

8. Is your company privately-owned and incorporated under Singapore's Companies Act? *

Please note that only privately-owned companies incorporated under Singapore's Companies Act are eligible to participate in the E50 Awards. For more details on eligibility, please refer to: <https://www.businesstimes.com.sg/awards/e50/how-to-apply>

- Yes
- No - I acknowledge that my company is ineligible to participate in the Enterprise 50 Awards

9. Is your company a subsidiary as at 30th June 2024? *

- Yes
- No

This is a sample. Please do not use it for submission.

10. Name of Holding Company as at 30th June 2024 *

11. Holding Company UEN *

Unique Entity Number

12. Is/Are your holding company/companies listed on any stock exchange as at 30th June 2024?

*

- Yes - I acknowledge that my company is ineligible to participate in the Enterprise 50 Awards
- No

13. How did you hear about the Enterprise 50 Awards? *

- Social media (LinkedIn, Facebook etc.)
- News articles
- Friends and Business Associates
- Contact from KPMG
- Contact from The Business Times
- Contact from Singapore Business Federation
- Contact from Enterprise Singapore
- Contact from OCBC

14. What were some major challenges faced by your company in the last 12 months? *

Please select at most 3 options.

- Difficulty hiring and / or retaining staff
- Supply chain issues
- Increased competition in the industry
- Execution of expansion strategies
- Identifying M&A opportunities
- Fund raising (e.g. IPO)
- Regulatory compliance
- Cyber security issues
- Sustainability issues
- Other

15. Are you a family-run business? *

Definition of a family business:

The business is actively owned, operated and managed by two or more members of the single-family

- Yes
- No

Section 2. Business Information

A. Main Business Activities

16. Please select all that apply *

- Business Services
- Distribution
- Engineering Services
- Hospitality/Travel
- Logistics
- Information Technology
- Real Estate/Construction
- Trading
- Manufacturing
- Other

17. Brief Description of your company's principal activities *

Please note that this description may be used in marketing and event collaterals, if necessary.

This is a sample. Please do not use it for submission.

Section 2. Business Information

B. Financial Information

Figures for each year of submission must comprise operations ended within the calendar years of 2021 to 2023. The last month of the financial year must fall within the 2023 calendar year (i.e. no later than 31 December 2023).

Number of Employees definition:

- Total number of employees in the company as at financial year-end
- For holding company applications, the number of employees is the total from both the holding company and its subsidiaries

Revenue from Overseas Operations definition:

Revenue from overseas operations need not be derived from offices physically located overseas, and can include export functions from Singapore

18. Number of Employees based in Singapore in FY2021 *

The value must be a number

19. Number of Employees based in Singapore in FY2022 *

The value must be a number

20. Number of Employees based in Singapore in FY2023 *

The value must be a number

21. Number of Employees based overseas in FY2021 *

The value must be a number

22. Number of Employees based overseas in FY2022 *

The value must be a number

23. Number of Employees based overseas in FY2023 *

The value must be a number

Please do not use it for submission.

24. Revenue from overseas operations as a % of total Revenue in FY2021 *

Please give your answer in whole numbers. e.g. If 50%, please just type "50"

25. Revenue from overseas operations as a % of total Revenue in FY2022 *

Please give your answer in whole numbers. e.g. If 50%, please just type "50"

The value must be a number

26. Revenue from overseas operations as a % of total Revenue in FY2023 *

Please give your answer in whole numbers. e.g. If 50%, please just type "50"

The value must be a number

This is a sample.
Please do not use it for submission.

Section 2. Business Information

C. Business Case

Please email enterprise50@kpmg.com.sg (please refer to Section 3) a presentation deck showcasing why your company should be considered for the Enterprise 50 Awards. Your presentation deck should be structured according to the following headings:

1. Business Model, Management Ideals and Innovation
2. Internationalisation
3. Knowledge Initiatives
4. Market Branding and Presence
5. Risk Management & Governance
6. Sustainability

27. Business Model, Management Ideals, and Innovation

Examples of items to include:

- 1.1 Overview of the products / services offered by the company
- 1.2 How you differentiate yourself from your competitors
- 1.3 Management's vision and mission statements, and how they are linked to the strategic objectives
- 1.4 Efforts to communicate vision, mission and strategic objectives to staff and stakeholders
- 1.5 Viability and sustainability of the business model which includes:

- Your key strategic objectives for the next 12 months and how you plan to achieve them
- Forecasts for your Revenue, Costs and Profits for the next financial year
- How are you plan to expand your business and what are some challenges that you might face
- Some challenges that your company / industry faces and how have you adapted to meet those challenges
- Measures taken to measure, monitor and improve productivity
- Initiatives used to retain your core management team and / or ensure succession planning

- 1.6 Initiatives and processes to achieve and sustain management's objectives
- 1.7 Establishment of clear Key Performance Indicators (KPIs), and formalisation of rewards and remuneration system taking into account management's vision, mission and strategic objectives
- 1.8 Level of innovation and how that has helped the company gain a competitive advantage over its competitors. Factors to consider include:

- Results from innovation or business concepts (e.g. patents, know-how, products, concepts and innovation relevant to the business model and additional revenue/ profits or reduction in costs arising from the innovation efforts)
- Research and Development (R&D) activities and other business initiatives to continuously support new products, concepts or processes

28. Internationalisation

Examples of items to include:

- 2.1 Short term (within 3 years) and long term (4 to 6 years) overseas expansion plans (if any)
- 2.2 What is your company's overseas expansion model? (i.e. franchise, joint venture, distributors etc.)
- 2.3 How your overseas operations impact your company's performance
- 2.4 The company has a viable plan to reinvest its overseas profits and/or repatriate the profits back to Singapore
- 2.5 Capabilities you have in place that will aid / have aided your internationalisation plans
- 2.6 How your company is able to tap on the expertise of other entities or government agencies to expand overseas
- 2.7 How you train / plan to train your staff to run your overseas operations (i.e. do you train your local staff and second them overseas? Or do you hire from overseas only?)
- 2.8 Processes in place to manage country risks (i.e. political, regulatory, etc.)
- 2.9 How you ensure your overseas investments are tax efficient and comply with regulations

29. Knowledge Initiatives

Examples of items to include:

- 3.1 Training programmes to equip staff with suitable skills
- 3.2 Initiatives to encourage knowledge development, sharing and retention among staff and external business partners
- 3.3 Grants claimed from Government or statutory boards for training or productivity programmes. if relevant

30. Market Branding and Presence

Examples of items to include:

- 4.1 Company's market share in terms of dollar value and percentage
- 4.2 Company's branding and image in the local and overseas markets
- 4.3 Consistency of company's branding and presence with management objectives and business model
- 4.4 Initiatives to increase market presence and branding
- 4.5 Processes to effectively manage, address and resolve negative publicity of the company feedback and customer complaints in a timely manner

31. Risk Management and Governance

Examples of items to include:

- 5.1 Overall control and risk management policies/ framework
- 5.2 Governance practices, transparency, evidence of effective oversight on key decisions (including Environmental, Social, Governance ("ESG") matters) among top management
- 5.3 Process of identification and assessment of the following key business risks and the controls and measures implemented to address these risks:

- Operational
- Regulatory
- Compliance
- ESG
- Fraud
- Cyber Security
- Business continuity
- Financial (e.g. credit, liquidity, foreign exchange) risks

5.4 Supplier / Customer concentration risk - List the respective percentages of your top five customers and top five suppliers of the company. You need not disclose their names.

5.5 Reputational risk - List all current and past litigation against the company and/ or the company's directors/ shareholders within the last 5 years

32. Sustainability

Examples of items to include:

- 6.1 Compliance with environmental laws and regulations
- 6.2 Examples of work done to produce sustainable products and services (e.g. Incorporating eco-friendly features or improving sustainability processes)
- 6.3 Contribution to Environmental sustainability outcomes
- 6.4 Examples of the company being socially conscious in its operations
- 6.4 Contributions to creating a positive impact to society, either within the organization or to external parties.

33. Internship assistance programme

If you are a first time applicant or you have not requested for this service before, you can request for interns to assist in the compilation of your business case deck. Please note that there are a limited number of interns and they are assigned on a first-come-first-serve basis. If you're interested to get intern assistance, please select "Yes" below and we will reach out to you to provide more details. *

Yes, I'd like intern assistance

No, I don't need intern assistance

Section 3. Supporting Documents

Please email enterprise50@kpmg.com.sg the following documents in 3 separate emails **with their respective headings**.

34. Email title 1: [insert company name] - Business Case

Documents to attach:

1. A business case presentation deck (see Section 2C)

To note:

- Do not encrypt any documents
- Do not include any videos or animations in the deck
- Formats accepted: PDF only
- Max size: 25MB

- I will email this to enterprise50@kpmg.com.sg in the prescribed format. I am aware that non-compliance with the submission instructions may result in an invalid nomination.

35. Email title 2: [insert company name] - Financial Statements

Documents to attach:

1. 2021 financial statements (audited)
2. 2022 financial statements (audited)
3. 2023 financial statements (audited)

To note:

- Do not encrypt any documents
- If your audited financial statements are not signed by the submission date, please submit your unsigned audited financial statements in the meantime. In the "additional remarks" section below, please also state when you can expect to email it to enterprise50@kpmg.com.sg. Extensions to audited financial statement submissions may be granted on a case by case basis.
- Formats accepted: PDF only
- Max size: 25MB each

- I will email this to enterprise50@kpmg.com.sg in the prescribed formats. I am aware that non-compliance with the submission instructions may result in an invalid nomination.

36. **Email title 3:** [insert company name] - Company information

Documents to attach:

1. Group structure diagram (only applicable if your company owns other companies or is owned by other companies)
2. High resolution company logo
3. ACRA biz file (or equivalent) showing the shareholders of the company. If there are corporate shareholders, please provide the ACRA bizfile information for those shareholders as well. This document must be dated within 3 months of date this submission is made.
4. Table showing breakdown of % shareholding of each ultimate individual shareholder. (Only applicable if your company has more than 10 individuals who are shareholders.)

** Documents 3 and 4 are required to show that your company is at least 30% owned by Ultimate Beneficiary Owners who are Singaporean Citizens or PRs. If you have a holding company, we will also require the ACRA documents of that holding company.*

To note:

- Do not encrypt any documents
- (item 2) Formats accepted for Company logo: JPG / PNG only
- (items 1, 3) Formats accepted for Group Structure diagram and Shareholder's information (i.e. ACRA biz file): PDF only
- (items 4) Formats accepted for breakdown of % shareholding: Microsoft Excel only
- Max size: 25MB each
- To submit all 4 documents together in a single email

I will email this to enterprise50@kpmg.com.sg in the prescribed formats. I am aware that non-compliance with the submission instructions may result in a invalid nomination.

37. Additional remarks or information:

This is a sample. Please do not use it for submission.

Section 4. Declaration

38. Rules and Regulations

1. By submitting a nomination for the Enterprise 50 Awards this year, I hereby warrant that I have full ownership rights over, or possess a validly granted licence or right to, or have obtained the required consent from the owner(s) to submit the requested information and material to the organisers in connection with my participation in the Enterprise 50 Awards nominations. I hereby permit and authorise the organisers to use all submitted information, data and materials for purposes including but not limited to, marketing and events collaterals relating to the Awards, and research and analyses purposes which might involve third-party researchers and the publication of a report by third parties. I hereby agree and undertake to indemnify and hold the organisers harmless against any claims, proceedings, damages, losses and costs (including legal fees on an indemnity basis) that may arise in connection with the breach of the above warranties or in the event the above representations and authorisation are untrue or invalid.
2. Submission cannot be withdrawn without the prior approval and decision of the organisers.
3. The judges' decision on all aspects of this award, including ranking, evaluation and the publication of the list, will be final. There will be anonymity of those not listed.

I have read and agreed to abide by the above Rules and Regulations:

- Yes
- No

39. Conditions

I agree:

- that all figures provided in this nomination form, except for the gross operating profit figures, may be published and used for research purposes;
- to provide relevant company information should the organisers need to verify the data provided in the nomination form (upon request);
- to provide the company's projected financial figures for 2024 (upon request);
- to notify the organisers in the event that my company, its holding company or subsidiaries have successfully applied for public listing and expects such a listing on or before 30 June 2024;
- to notify the organisers in the event of any changes to my company's eligibility for the Awards;
- to provide details of any litigation cases against the company and/ or the company's directors/ shareholders in the run-up to the publication of this year's Enterprise 50 Awards List;
- to abide by the publicity schedules and guidelines stipulated by the organisers in the run-up to and after the publication of this year's Enterprise 50 Awards list;
- to provide relevant information about my company for purposes of inclusion in Enterprise 50-related collaterals, e.g. books, write-ups, etc.;
- to abide by the rules/ standards regarding the usage of the Enterprise 50 logo;
- to abide by the decisions of the judges; and that an award may be revoked by the organisers in the event that any of the above conditions are breached.

I declare that the facts stated in this nomination together with the accompanying information are true and correct and have satisfied the above eligibility criteria. *

Yes

No

Section 5. Contact Information

Chief Executive Officer or Equivalent

Please be informed that a litigation search will be conducted on this person if your company is shortlisted.

40. CEO's Name *

CEO or equivalent's full name, as shown in NRIC

41. CEO's NRIC Number *

Please provide the full NRIC number as this will be used for our litigation search

42. CEO's official title / designation *

43. CEO's Email *

Please do not use it for submission. This is a sample.

Section 5. Contact Information

Chief Financial Officer or Equivalent

44. CFO's Name *

CFO or equivalent's full name, as shown in NRIC

45. CFO's official title / designation *

46. CFO's Email *

This is a sample.
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Section 5

Main Contact Person

47. Main Contact's Name *

48. Main Contact's official title / designation *

49. Main Contact's Contact Number *

50. Main Contact's Email *

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